



THE HARBORSIDE

Pandemic Emergency Plan

Introduction

As required by the NYS Department of Health, The Harborside has created an annex to our Emergency Management Plan in response to pandemic infectious diseases.

Mitigation

The Harborside has a designated Incident Management Team responsible the implementation of our Emergency Management Plan. We review and revise our plan by having meetings, monitoring association and governmental agency updates, and looking at levels of vulnerability to various hazards to maximize the safety of our residents and employees while minimizing impact to our business and operations.

Pandemic Specific Preparedness

a. Pandemic Related Infection Control Policies

Following CDC guidelines, all residents are monitored for illness. Any residents exhibiting suspicious symptoms will be provided with a face mask to prevent spread of infection and placed in a private room or a semi-private room with no roommate, if possible. All residents are evaluated on a case-by-case basis. Infection control procedures are maintained until the pandemic related illness is ruled out. Discontinuance of isolation precautions are determined on a case-by-case basis in conjunction with state, local and federal health authorities. On-going employee education and training is provided. Any movement or monitoring decisions are made in consultation with our Interdisciplinary team and public health authorities. Existing infection prevention and control policies include proper hand hygiene, proper use of PPE, environmental cleaning and disinfection of the facility and resident rooms.

b. Medications/Cleaning Agents/PPE and Stock

As set forth below, Personal Protective Equipment (PPE) for residents and employees, environmental agents will be maintained by the Receiving Clerk to comply with the 60-day supply requirement imposed by Public Health Law § 2803 (12). The Nursing Department communicates with the pharmacy regarding medications for admissions. The pharmacy drops off the medication supplies to the facility.

c. Facility Plan

Residents are isolated/cohorted and/or transferred based on their infection status in accordance with applicable NYS Department of Health and CDC guidance with decisions based on room availability and the location of the suspected/infected resident. If the facility feels it would not be able to safely cohort residents it will notify the NYS Department of Health for guidance and/or assistance. Our organization

also maintains agreements and memorandums of understanding with other facilities to ensure the protection of our residents in the event we are unable to cohort in our facility.

d. Pandemic Communication Plan

As set forth in more detail below, The Harborside will update resident representatives of a resident infected with a pandemic related illness as required by law at least once per day upon and upon any change in the resident's condition. Resident's and their representatives will always have access to the Ombudsman and our Grievance Officer to resolve any issues they are having and for answers to questions they have in regard to their rights while in the facility. All residents and resident representatives will be notified on the number of infections and deaths at the facility as required by law. Residents of the facility will be provided with access to free face time, skype or similar communication methods, with their families/resident representatives. These communications are done by electronic means, or the method requested (telephone, email etc.).

e. Protection Against Infection for Employees, Residents and Families

Plans for protection of employees, residents and families against infection include posted signage at the facility and signage on the door of any infected resident, education on infection control practices including proper hand hygiene and selection and use of PPE, visitation guidelines (when visitation is permitted), temperature check and screening, posted educational material, social distancing markers, and cohosting of infected residents. Alcohol based hand sanitizer dispensers are located throughout the facility on resident units, entrances, hallways, and offices.

Response

a. Reporting Requirements

All reporting requirements for suspected or confirmed communicable diseases as mandated are adhered to when reporting through the Health Commerce System or to the CDC.

b. Visitation

The facility will restrict and/or limit visitation in accordance with New York State Executive Orders/Department of Health guidance. Whenever visitation is allowed, visitors will be screened and have their temperatures taken and tested in accordance with the regulation as set forth by the NYS Department of Health. They will be provided with education materials and guidelines, as necessary.

c. Posted Copy Procedure of PEP

As required, The Harborside will post a copy of this plan on its public website. A hard copy will also be made available upon request.

d. Resident Representative Updates

As noted above, The Harborside will update resident representatives of infected residents and will update them when there is a change in condition through the Nursing Department as required by law. Nursing contacts authorized resident representatives via telephone calls. All residents and resident

representatives will be updated once a week and/or as necessary on the number of pandemic infections and deaths at the facility as required by law. The facility may utilize Voice Friend (Email/Text) communications for immediate updates. The facility will communicate with the primary emergency contact via telephone if there is a resident with a pandemic related infection or if the resident passes away for reasons other than such infection.

e. Videoconferencing

As noted above, The Harborside provides additional communication between resident and visitors when visitation restrictions are implemented. Alternative means of communication are in place as residents are potentially at risk for alteration in psychosocial wellbeing related to any restriction of visitation due to a pandemic related disease. Residents and visitors are informed by Social Work that alternative means of communication is available. Recreation employees are provided with IPADs to facilitate alternative means of communication between residents and their visitors. Virtual visits can be arranged through FaceTime and Skype. If residents and visitors request, an employee can be present to facilitate communication. All IPADs are disinfected before and following use.

f. Process/Procedures for Hospitalized Residents Readmission

In accordance with all applicable laws and regulations, the facility will give priority readmission to residents who were previously at the facility. If The Harborside can meet the needs of the resident, the resident will be given the first appropriate bed.

g. 60 Day Supply of PPE

As noted above, The Harborside will maintain 60-day supply of N95 respirators, facemasks, eye protection, gowns, gloves, hand sanitizer and disinfectants in accordance with current EPA guidance as required by Public Health Law § 2803 (12). This supply will be stored separately from daily supplies. If the normal supply chains cannot provide supplies as needed, the following will be engaged to combat potential supply shortages: The New York State and Nassau County Departments of Health, LeadingAge NY, CCLC, and FEMA.

Please Note: This policy is subject to change based on rapidly changing guidelines from the NYS Department of Health, CMS, and the CDC. Failure to comply with Public Health Law § 2083(12) may subject the facility to penalties and other enforcement remedies.